

REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF
DECENTRALIZATION AND LOCAL
DEVELOPMENT

NORTH WEST REGION

BOYO DIVISION

NJINIKOM COUNCIL INTERNAL
TENDERS BOARD
P.O BOX 01, NJINIKOM
TEL: 677669400/677323293/670294650



REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTERE DE LA
DECENTRALISATION ET DU
DEVELOPPEMENT LOCAL

REGION DU NORD-OUEST

DEPARTEMENT DE BOYO

COMMISSION INTERNE DE
PASSATION DES MARCHES PUBLICS
DE LA COMMUNE DE NJINIKOM
B.P 01, NJINIKOM
TEL: 677669400/677323293/670294650

NJINIKOM COUNCIL INTERNAL TENDERS BOARD

OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

NO.02/ONIT/MINDDEVEL/NC/NCITB/PIB/2024 OF 15/02 2024

CONSTRUCTION OF NJINIKOM MULTIPURPOSE YOUTH EMPOWERMENT CENTER,
BOYO DIVISION OF THE NORTH WEST REGION
(CMPJ – NJINIKOM)

PROJECT OWNER: THE MAYOR NJINIKOM COUNCIL

FINANCING: MINJEC/PUBLIC INVESTMENT BUDGET (PIB) - 2024

| | |
|----------------|--------------------------------|
| BUDGET HEAD | 58 26 145 05 641644 464211 541 |
| AUTH. | IZ02129 |
| PROJECT COST | 60,000,000 FCFA |
| BID BON | 1,200,000 FCFA |
| TENDER FEE | 100,000 FCFA |
| FINANCIAL YEAR | 2024 |
| DURATION | 03 CALENDAR MONTHS |

Document No. 1

Tender Notice

7. Bid bond

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 12 of the Tender File, of an amount of **1,200,000 CFA (ONE MILLION, TWO HUNDRED THOUSAND Francs CFA)**, valid for thirty (30) days beyond the date of validity of bids. As per article 90 (9) of the Public contract Code (Decree No. 2018/366 OF 20 June 2018), certified cheques or bank cheques are acceptable in the place of bid bond.

8. Consultation of Tender File:

The file may be consulted during working hours at the Mayor's Secretariat of the NJINIKOM Council, BOYO-Njinikom, Telephone N° (237) 670294650, as soon as this notice is published.

10. Acquisition of tender file:

The file may be obtained from the Mayor's Secretariat of the Njinikom Council, Telephone (237) 670294650 as soon as this notice is published against payment of the sum of **100,000 CFA francs**, payable at Treasury, representing the cost of purchasing the tender file.

11. Submission of bids:

Each offer drafted in English or French in 07 (seven) copies including 01 (one) original and 06 (six) copies should reach the Njinikom council not later than 14/03/24 at 10AM local time and should carry the inscription:

TO THE DELEGATED PROJECT OWNER

<<OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE No
02/ONIT/MINDDEVEL/NC/NCITB/PIB/2024 OF 15/03/24/2024 FOR CONSTRUCTION OF NJINIKOM
MULTIPURPOSE YOUTH EMPOWERMENT CENTER, BOYO DIVISION OF THE NORTH WEST REGION.

"To be opened only during the bid-opening session"

12. Admissibility of bids

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officers) must imperatively be produced in accordance with the Special Regulations of the invitation to tender. They must obligatorily be not older than three (3) months preceding the date of LAUNCHING OF THE TENDERS or may be established after the signature of the tender notice

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance.

13. Opening of bids:

The bids shall be opened in a single phase. The opening of the administrative documents, the Technical and Financial offers will take place on the 14/03/2024 at 11 A.M. local time, at the Conference Hall of Njinikom Council), by the NJINIKOM COUNCIL INTERNAL Tenders Board. Only bidders may attend or be represented by duly mandated persons of their choice.

14. Evaluation criteria

The bids shall be evaluated according to the main criteria as follows:

A. Eliminatory criteria

- **Outright elimination during the opening session of the bids**
 - 1 - Absence of the bid bond
- **Elimination during the evaluation of bids by the Adhoc committee**
 - 1. Absence or non-conformity of an element in the administrative file;
 - 2. Deadline for delivery higher than prescribed;
 - 3. False declaration or falsified documents;
 - 4. A bid with the external envelope carrying a sign or mark leading to the identification of the bidder;
 - 5. Incomplete financial file;
 - 6. Change of quantity or unit of the Tender file in the financial bid;
 - 7. Non respect of 75% of essential criteria;

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AVIS D'APPEL D'OFFRES

AVIS D'APPEL D'OFFRES NATIONAL OUVERT (PROCES D'URGENCE)
NO. 02/ONIT/MINDDEVEL/NC/NCITB/PIB/2024 DE 15.02/2024 POUR LES TRAVAUX DE
CONSTRUCTION D'UN CENTRE MULTIFONCTIONNELLE DE PROMOTION DES JEUNES (CMPJ) –
NJINIKOM, DANS LE DEPARTEMENT DE LA BOYO, REGION DU NORD-OUEST.
Financement : BUDGET D'INVESTISSEMENT PUBLIC (BIP MINJEC) - EXERCICE 2024

1. **Objet de l'Appel d'Offres**

Dans le cadre de l'exercice budgétaire 2024, Monsieur le Maire de la commune de Njinikom, Maître d'Ouvrage Délégué et autorité contractante lance un Appel d'Offres National Ouvert par procès d'urgence pour les travaux de construction d'un centre multifonctionnelle de promotion des jeunes (CMPJ) – NJINIKOM dans le département de BOYO, Region du Nord-Ouest

2. **Consistance des travaux**

Les travaux comprennent notamment :

- Travaux préparatoires
- Terrassement
- Fondations
- Maçonneries en élévations
- Charpente-couverture
- Menuiserie métallique
- Electricité
- Peinture
- VRD

3. **Délais d'exécution**

Le délai maximum prévu le Maître d'Ouvrage Délégué pour la réalisation des travaux objet du présent appel d'offres est de trois (03) mois calendaires et court à compter de la date de notification de l'ordre de service de démarrage des travaux.

4. **Coût prévisionnel**

Le coût prévisionnel de l'opération à l'issue des études préalables est de soixante millions (60 000 000) de Francs CFA

5. **Participation et origine**

La participation à cette consultation est ouverte aux entreprises de droit camerounais ayant une expérience avérée dans le domaine concerné et ayant réalisées des opérations similaires et qui sont en règle fiscal.

6. **Financement**

1. Absence ou non-conformité du dossier administratif
2. Délai d'exécution supérieur à celui prescrit (supérieur à trois mois) ;
3. Fausses déclarations ou pièces falsifiées;
4. Offre dont l'enveloppe extérieure porte des mentions permettant de reconnaître le Soumissionnaire;
5. Offres financière incomplète,
6. Le changement d'une unité ou d'une quantité du DAO dans l'offre financière ;
7. Le non-respect de 75% des critères essentiels ;

N.B. En cas d'absence ou de non-conformité d'une pièce du dossier administrative lors de l'ouverture des plis, un délai de quarante huit (48) heures est accordé aux soumissionnaires concernés pour remplacer la pièce en question. Passé ce délai, la pièce ne sera plus acceptée et l'offre sera éliminée que lors de l'évaluation des offres en sous-commission d'analyse.

B - Critères essentiels

Les critères relatifs à la qualification des candidats porteront à titre indicatif sur:

- 1- Présentation générale de l'offre ;
- 2- Financial capacity;
- 3- References of the company in similar achievements;
- 4- Quality of the personnel;
- 5- Technical organization of the works;
- 6- Safety measures on the site;
- 7- Logistics;
- 8- Attestation and report of site visit;
- 9- Special Technical Clauses initialed in all the pages;
- 10- Special Administrative Clauses completed and initialed in all the pages.

Les critères essentiels sont soumis à des minima dont le détail est donné dans le Règlement Particulier de l'Appel d'Offres (RPAO).

14. Attribution

Cette évaluation se fera de manière purement binaire avec des positifs (oui) ou négatifs (non) et dont le minimum des « oui » acceptable est d'au moins 75% de l'ensemble des critères essentiels pris en compte.

Le marché sera attribué au soumissionnaire qui aura proposé l'offre la moins disant, conforme pour l'essentiel aux prescriptions du Dossier d'Appel d'Offres, ayant satisfait à 100% des critères éliminatoires et au moins 75% des critères essentiels.

15. Durée de validité des offres

Les soumissionnaires restent engagés par leur offre pendant 60 jours à partir de la date limite fixée pour la remise des offres.

16. Renseignements complémentaires

Les renseignements complémentaires d'ordre technique peuvent être obtenus auprès de Secréariat de Maire de la commune NJINIKOM Tél. : N°(237) 670294650

Fait à Njinikom, le **15 FEB 2024**
(Maire de la commune de Njinikom)

- MINMAP
- ARMP;
- Maître d'Ouvrage
- Présidents CPM;
- Affichage.



Table of contents

| | |
|---------------------------------------------------------------------------------------------------------------------------------|--|
| A. General | |
| Article 1: Scope of the tender..... | |
| Article 2: Financing..... | |
| Article 3: Fraud and corruption..... | |
| Article 4: Candidates admitted to compete..... | |
| Article 5: Building materials, materials, supplies, equipment and authorised services... | |
| Article 6: Qualification of the bidder..... | |
| Article 7: Visit of site of works..... | |
| B. Tender File | |
| Article 8: Content of Tender File..... | |
| Article 9: Clarifications on Tender File and complaints | |
| Article 10: Modification of the Tender File..... | |
| C. Preparation of Bids | |
| Article 11: Tender fees..... | |
| Article 12: Language of bid..... | |
| Article 13: Constituent documents of the bid..... | |
| Article 14: Amount of bid..... | |
| Article 15: Currency of bid and payment..... | |
| Article 16: Validity of bids..... | |
| Article 17: Bid bond..... | |
| Article 18: Varying proposals by bidders..... | |
| Article 19: Preparatory meeting to the establishment of bids..... | |
| Article 20: Form and signature of bids..... | |
| D. Submission of bids | |
| Article 21: Sealing and marking of bids..... | |
| Article 22: Date and time-limit for submission of bids..... | |
| Article 23: Out of time-limit bids..... | |
| Article 24: Modification, substitution and withdrawal of bids..... | |
| E. Opening and evaluation of bids | |
| Article 25: Opening of bids..... | |
| Article 26: Confidential nature of the procedure..... | |
| Article 27: Clarifications on the bid and contact with Contracting Authority..... | |
| Article 28: Determination of their compliance..... | |
| Article 29: Qualification of the bidder..... | |
| Article 30: Correction of errors..... | |
| Article 31: Conversion into a single currency..... | |
| Article 32: Evaluation of financial bids..... | |
| Article 33: National preference..... | |
| F. Award of the contract | |
| Article 34: Award..... | |
| Article 35: Right of the Contracting Authority to declare an invitation to tender unsuccessful or to cancel a procedure..... | |
| Article 36: Notification of the award of the contract..... | |
| Article 37: Signature of the contract..... | |
| Article 38: Final bond..... | |

- (a) a bidder (including all members of a group of enterprises and all sub-contractors to the bidder), in accordance with the funding agreement.
- (b) a bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must not be in a situation of conflict of interest, subject to disqualification. A bidder shall be judged to be in a situation of conflict of interest if he:
 - i) is or was associated in the past with an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender; or
 - ii) presents more than one bid within the context of invitation to tender, except authorised variants according to article 17, where need be; meanwhile, this does not prevent the participation of sub-contractors in more than one bid.
 - iii) The Contracting Authority or Project Owner has financial interests in the capital in a way as to compromise the transparency of the procedures of award of public contracts.
- (c) The bidder must not have been excluded from bidding for public contracts.
- (d) A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is (i) legally and financially autonomous, (ii) managed according to commercial laws and (iii) not under the direct supervisory authority of the Contracting Authority or Project Owner.

Article 5: Building materials, materials, supplies, equipment and authorised services

- 5.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.
- 5.2 Within the meaning of this 5.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

Article 6: Qualification of bidder

- 6.1 As an integral part of their bid, bidders must:

- (a) submit a power of attorney making the signatory of the bid bound by the bid; and
- (b) provide all information (complete or update information included in their request for pre-qualification which may have changed in the case where the candidates took part in pre-qualification) requested of bidders in the Special Regulations of the invitation to tender, in order to establish their qualification to execute the contract.

Where necessary, bidders should provide information relating to the following points:

- (i) The production of certified balance sheets and recent turnovers;
- (ii) Access to a line of credit or availability of other financial resources;
- (iii) Orders acquired and contracts awarded;
- (iv) Pending litigations;
- (v) Availability of indispensable equipment.

- 6.2 Bids presented by two or more associated undertakings (joint-contracting) must satisfy the following conditions:

- (a) The bid must include all the information listed in article 6(1) above. The Special Regulations must indicate the information to be furnished by the group and that to be furnished by each member of the group;
- (b) The bid and the contract must be signed in a way that is binding on all members of the group;

Document No. 11. Justifications of preliminary studies; to be filled by the Project Owner or Delegated Project Owner;

Document No. 12. List of first grade banking establishments or financial institutions approved by the Minister in charge of Finance authorised to issue bonds for public contracts to be inserted by the Contracting Authority.

8.2 The bidder must examine all the regulations, forms, conditions and specifications contained in the Tender File. It is up to him to furnish all the information requested and prepare a bid in compliance with all aspects of the said file.

Article 9: Clarifications on the Tender File and complaints

9.1 Any bidder who wants to obtain clarifications on the Tender File may request them from the Contracting Authority in writing or by electronic mail (fax or e-mail) at the Contracting Authority's address indicated in the Special Regulations of the invitation to tender and send a copy to the Project Owner. The Contracting Authority replies in writing to any request for clarification received at least fourteen (14) days prior to the deadline for the submission of bids.

A copy of the Contracting Authority's response, indicating the question posed but not mentioning the author, is addressed to all bidders who bought the Tender File.

9.2 Between the publication of the tender notice including the pre-qualification phase of candidates and the opening of bids, any bidder who feels aggrieved in the public contracts award procedure may lodge a complaint to the Minister in charge of Public Contracts.

9.3 A copy of the complaint should be addressed to the Contracting Authority and to the body in charge of the regulation of public contracts and the chairperson of the Tenders Board.

9.4 The Contracting Authority has five (5) days to react. A copy of the reaction shall be forwarded to MINMAP and the body in charge of the regulation of public contracts.

Article 10: Amendment of the Tender File

10.1 The Contracting Authority may at any moment, prior to the deadline for the submission of bids and for any reason, be it at his initiative or in reply to a request for clarification formulated by a bidder, amend the Tender File by publishing an addendum.

10.2 Any published addendum shall be an integral part of the Tender File, in accordance with article 8.1 of the General Regulations of the invitation to tender and must be communicated in writing or made known by a traceable means to all bidders who bought the Tender File.

10.3 In order to give bidders sufficient time to take account of the addendum in the preparation of their bids, the Contracting Authority may postpone as is necessary, the deadline for the submission of bids, in accordance with provisions of article 22 of the General Regulations of the invitation to tender.

C Preparation of bids

Article 11: Tender costs

The candidate shall bear the costs related to the preparation and presentation of his bid and the Contracting Authority and the Project Owner shall in no case be responsible for these costs nor pay for them whatever the evolution or outcome of the invitation to tender procedure.

Article 12: Language of bid

The bid as well as any correspondence and any document exchanged between the bidder and the Contracting Authority shall be written in English or French. Complementary documents and the forms provided by the bidder may be written in another language on condition that a precise translation into either English or French of the passages concerning the bid is included; in which case for reasons of interpretation, the translation shall be considered to be authentic.

In this regard, the bidders will use the documents and models provided in the Tender File, subject to the provisions of article 17(2) of the General Regulations of the invitation to tender concerning the other possible forms of guarantees.

- 13.2 If in accordance with the provisions of the Special Regulations of the invitation to tender, the bidders present bids for several lots of the same invitation to tender, they could indicate rebates offered in case of award of more than one lot.

Article 14: Bid price

- 14.1 Except otherwise stated in the Tender File, the amount of the contract shall cover all the works described in article 1.1 of the General Regulations of the invitation to tender, on the basis of the price schedule and the detailed bill of quantities and estimates presented by the bidder .
- 14.2 The bidder shall fill the unit prices and totals of all items on the schedule and bill of quantities and estimates.
- 14.3 Subject to contrary provisions provided for in the Special Regulations and in the Special Administrative Conditions, all dues, taxes and fees payable by the bidder on grounds of the contract or on any other ground, thirty (30) days prior to the submission of the bids, shall be included in the prices and in the total amount of the bid presented by the bidder.
- 14.4 If a price revision/updating clause is provided for in the contract, the date of establishment of the initial price, as well as the price revision/updating conditions for the said price must be specified. This is with the understanding that any contract of duration less than one (1) year shall not be subject to price revision.
- 14.5 All unit prices must be justified by sub-details established in accordance with the structure proposed in document 8 of the Tender File.

Article 15: Currency of bid and payment

- 15.1 In case of international invitations to tender, the currencies of the bid shall follow the provisions of either Option A or Option B below, the applicable option being that retained in the Special Regulations of the invitation to tender.

15.2 Option A: The amount of the bid shall be entirely made in the national currency. The amount of the bid, unit prices of the price schedule and the prices of the bill of quantities and estimates are completely made in CFA francs in the following manner:

- a) Prices shall be entirely drawn in the national currency. The bidder who intends to commit expenditures in other currencies for the execution of the works shall indicate in the annex to the bid the percentage(s) of the amount of the bid necessary to cover the needs in foreign currencies, without exceeding the maximum of the three currencies of member countries of the funding institution of the contract.
- b) The exchange rates used by the bidder to convert his bid into the national currency shall be specified by the bidder in an annex to the bid in compliance with the specifications of the Special Regulations. These rates shall be applied for any payment within the framework of the contract so that the retained bidder does not bear any change in the exchange rate.

15.3 Option B: The amount of the bid shall be directly made in the national and foreign currency at the rates fixed in the Special Regulations.

The bidder shall draw the unit prices of the price schedule and the prices of the bill of quantities and estimates in the following manner:

- (a) The prices of inputs necessary for the works which the bidder intends to procure in the Contracting Authority's country shall be in currency of the Contracting Authority's country specified in the Special Regulations and called "national currency";
- (a) The prices of inputs necessary for works which bidder intends to procure out of the Contracting Authority's country shall be in the currency of the country of origin of the bidder or of the currency of an eligible member country widely used in international trade.

- iii) refuses to receive notification of the Administrative Order to commence execution.

Article 18: Varying proposals of bidders

18.1 Where the works can be executed within variable deadlines, the Special Regulations shall specify these deadlines and shall indicate the method retained for the evaluation of the completion deadline proposed by the bidder within the specified deadlines. Bids that propose deadlines beyond those specified shall be considered as not being in conformity.

18.2 Except in the case mentioned in article 18(3) below, bidders wishing to offer technical variants must first assess the basic solution of the Contracting Authority as described in the Tender File and furnish in addition all the information which the Contracting Authority needs for a complete evaluation of the proposed variant, including the plans, calculations, technical specifications, sub-details of prices and proposed construction methods and all other useful information. If necessary, the Contracting Authority will examine only the technical variants of the bidder whose bid is in compliance with the basic solution has been evaluated as the lowest bid.

18.3 When according to the Special Regulations the bidders are authorised to directly submit the technical variants for certain parts of the works, these parts of the works must be described in the technical specifications. Such variants shall be evaluated on their own merit in accordance with the provisions of article 31(2) (g) of the General Regulations.

Article 19: Preparatory meeting to the establishment of bids

19.1 Except otherwise stipulated in the Special Regulations, a bidder may be invited to take part in a preparatory meeting which will hold at the date and place indicated in the Special Regulations.

19.2 The subject of the preparatory meeting shall be to furnish clarifications and answer any questions which may be raised at this stage.

19.3 As much as possible, the bidder is requested to submit any question in a way as to reach the Contracting Authority at least one week before the meeting. The Contracting Authority may not reply to questions received too late. In this case, the questions and answers shall be transmitted according to the methods set in article 19(4) below.

19.4 The minutes of the meeting, including the text of the questions asked and the replies given, including questions prepared after the meeting, shall be forwarded immediately to everyone who bought the Tender File. Any modification of documents of the Tender File listed in article 8 of the General Regulations which may prove to be necessary at the end of the preparatory meeting shall be done by the Contracting Authority by publishing an addendum in accordance with the provisions of article 10 of the General Regulations and not through the minutes of the preparatory meeting.

19.5 The fact that a bidder does not attend a preparatory meeting for the establishment of bids shall not be a reason for disqualification.

Article 20: Form and signature of bid

20.1 The bidder shall prepare an original of the constituent documents described in article 13 of the General Regulations in a volume clearly indicated "**ORIGINAL**". In addition, the bidder shall submit the number required in the General Regulations, bearing "**COPY**". In case of discrepancy, the original shall be considered as authentic.

20.2 The original and copies of the bid must be typed or written in indelible ink (photocopies shall be accepted in the case of copies) and shall be signed by the person(s) duly empowered to sign on behalf of the bidder, in accordance with article 6(1a) or 6(2c) of the General Regulations, as the case may be. All the pages of the bid containing alterations or changes must be initialled by the signatory (ies) of the bid.

20.3 The bid shall bear no modification, suppression or alteration unless such corrections are initialled by the signatory (ies) of the bid.

E. Opening of envelopes and evaluation of bids

Article 25: Opening of envelopes and petitions

- 25.1 The competent Tenders Board shall open the envelopes in single phase and in the presence of the representatives of bidders who wish to attend at the date, time and address specified in the Special Regulations. Representatives of bidders shall sign a register attesting to their presence.
- 25.2 Firstly, envelopes marked "**withdrawal**" shall be opened and the contents announced to the hearing of everyone, while the envelope containing the corresponding bid shall be returned to the bidder unopened. Withdrawal shall be allowed only if the corresponding notification contains a valid empowerment of the signatory to request this withdrawal and if this notification is read to the hearing of everyone. Then the envelopes marked "**Replacement bid**" are opened and announced to the hearing of everyone and the new corresponding bid substituted for the preceding one which will be sent to the bidder concerned unopened. The replacement of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the replacement and read to the hearing of everyone. Lastly, the envelopes marked "**modification**" shall be opened and their contents read to the hearing of everyone with the corresponding bid. The modification of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the modification and read to the hearing of everyone. Only bids which were opened and announced to the hearing of everyone during the opening of bids shall then be evaluated.
- 25.3 All envelopes shall be opened successively and the name of the bidder announced aloud as well as the possible modification mentioned, the price offered, including any rebates [*in case of opening of financial bids*] and any variant, where necessary, the existence of a guarantee of the bid if it is required and any other details which the Contracting Authority deems useful to be mentioned. Only rebates and variants of bids announced to the hearing of everyone during the opening of bids shall be submitted for evaluation.
- 25.4 Bids (and modifications received in accordance with the provisions of article 24 of the General Regulations) which were not opened and read to the hearing of everyone during the bid-opening session for whatever reason, shall not be submitted for evaluation.
- 25.5 Bid-opening minutes are recorded on the spot mentioning the admissibility of bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the Evaluation sub-committee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the session.
- 25.6 At the end of each bid-opening session, the chairperson of the Tenders Board immediately hands over to the focal point designated by the body in charge of regulation of public contract an initialled copy of the bids presented by bidders.
- 25.7 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Minister Delegate in charge of Public Contracts with copies to the body in charge of the regulation of public contracts, the head of structure to which is attached the Tenders Board concerned. It must reach within a maximum deadline of three (3) working days after the opening of bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and possibly by the chairperson of the Tenders Board.
- The Independent Observer attaches to his report the sheet that was handed to him, including any related commentaries or observations.

Article 26: Confidential nature of the procedure

- 26.1 No information relating to the examination, clarification, evaluation and comparison of bids and verification of the qualification of the bidders and the recommendation for the award shall be given to bidders or to any person not concerned with the said procedure as long as the preferred bidder has not been made public, subject to the disqualification of the bid of the bidder and suspension of the authors from all activities in the domain of public contracts.
- 26.2 Any attempt by a bidder to influence the Tenders Board or the Evaluation sub-committee of bids or the Contracting Authority in its award decision may lead to the rejection of his bid.

- (b) If the total obtained by addition or subtraction of the totals is not exact, the sub totals shall be considered authentic and the total corrected.
- (c) Where there is a difference between the price indicated in letters and in figures, the amount in letters shall be considered authentic, unless the amount is linked to an arithmetical error confirmed by the sub-detail of the said price, in which case the amount in figures shall prevail subject to paragraphs (a) and (b) above.

30.2 The amount featuring in the bid shall be corrected by the Evaluation sub-committee, in accordance with the error correction procedure above and with confirmation by the bidder, the said amount shall be deemed to commit him.

30.3 If the bidder who presented the bid evaluated as the lowest refuses the correction thus carried out, his bid shall be rejected and the bid bond may be seized.

Article 31: Conversion into a single currency

31.1 To facilitate the evaluation and comparison of bids, the Evaluation sub-committee shall convert the prices of bids expressed in various currencies into those in which the bid is payable in CFA francs.

31.2 The conversion shall be done using the selling rate fixed by the Bank of Central African States (BEAC) under the conditions defined by the Special Regulations.

Article 32: Evaluation and comparison of financial bids

32.1 Only bids considered as being in compliance, as per the provisions of article 28 of the General Regulations, shall be evaluated and compared by the Evaluation sub-committee.

32.2 By evaluating the bids, the Evaluation Sub-committee shall determine for each bid the evaluated amount of the bid by rectifying the amount as follows:

- a) By correcting any possible error in accordance with the provisions of article 30.2 of the General Regulations;
- b) By excluding projected sums and where necessary provisions for unforeseen occurrences featuring in the bill of quantities and estimates but by adding the amount of works done under State supervision where they are cost in a competitive manner as specified in the Special Regulations.
- c) By converting into a single currency the amount resulting from the rectifications (a) and (b) above, in accordance with the provisions of article 31(2) of the General Regulations;
- d) By appropriately adjusting any other modification, divergence or quantifiable reservation on technical or financial basis.
- e) By taking into consideration the various execution time-limits proposed by the bidders, if they are authorised by the Special Regulations;
- f) If need be, in accordance with the provisions of article 13(2) of the General Regulations and the Special Regulations by applying the rebates offered by the bidder for the award of more than one lot, if this invitation to tender is launched simultaneously for several lots.
- g) If need be, in accordance with the provisions of article 18(3) of the Special Regulations and the Technical Specifications, the proposed technical variants, if they are permitted, shall be evaluated on their own merit and independently of the fact that the bidder offered or not a price for the technical solution specified by the Contracting Authority in the Special Regulations.

32.3 The estimated effect of price revision formulae featuring in the GAC and SAC applied during the period of execution of the contract shall not be considered during the evaluation of bids.

32.4 If the bid judged the lowest bid is considered abnormally low or strongly unbalanced in relation to the estimates of the Project Owner for the works to be executed in this contract, the Tenders Board may, from the sub-details of prices furnished by the bidder for any element or all the elements of the bill of quantities and estimates, verify if these prices are compatible with the construction methods and proposed calendar. In the case where the justifications presented by the bidder are not satisfactory, the Contracting Authority may reject the bid after the technical opinion of the Public Contracts Regulatory Agency.

Article 39: Final Bond

- 39.1 Within twenty (20) days of the notification by the Contracting Authority, the contractor shall furnish the Project Owner with a final bond, to guarantee the complete execution of the works.
- 39.2 The bond whose rate varies between 2 and 5 percent of the amount of the contract inclusive of all taxes, may be replaced by a guarantee from a banking establishment approved according to the instruments in force with the Project Owner as beneficiary or by a joint or several guarantee.
- 39.3 Small and medium-sized enterprises (SME) constituted of national capital and managed by nationals may, in lieu of the guarantee, provide a statutory lien or a bond issued by a banking establishment or first rate financial institution approved in accordance with the instruments in force.
- 39.4 Failure to produce the final bond within the prescribed time limit shall likely cause the termination of the contract under the terms laid down in the General Administrative Conditions.

Special regulations of the invitation to tender

Table of contents

| | |
|------------------------------------------------------------------------------------------------------------------------------|--|
| A. General | |
| Article 1: Scope of the tender..... | |
| Article 2: Financing..... | |
| Article 3: Fraud and corruption..... | |
| Article 4: Candidates admitted to compete..... | |
| Article 5: Building materials, materials, supplies, equipment and authorised services... | |
| Article 6: Qualification of bidder..... | |
| Article 7: Visit of site of works..... | |
| B. Tender File..... | |
| Article 8: Content of Tender File..... | |
| Article 9: Clarifications on Tender File..... | |
| Article 10: Modification of the Tender File..... | |
| C. Preparation of Tenders | |
| Article 11: Tender fees..... | |
| Article 12: Language of bid..... | |
| Article 13: Constituent documents of the bid..... | |
| Article 14: Amount of bid..... | |
| Article 15: Currency of bid and payment..... | |
| Article 16: Validity of bids..... | |
| Article 17: Bid bond..... | |
| Article 18: Varying proposals by bidders..... | |
| Article 19: Preparatory meeting to the establishment of bids..... | |
| Article 20: Form and signature of bids..... | |
| D. Submission of bids..... | |
| Article 21: Sealing and marking of bids..... | |
| Article 22: Data and time-limit for submission of bids..... | |
| Article 23: Out of time-limit bids..... | |
| Article 24: Modification, substitution and withdrawal of bids..... | |
| E. Opening of bids and evaluation of offers..... | |
| Article 25: Opening of bids..... | |
| Article 26: Confidential nature of the procedure..... | |
| Article 27: Clarifications on the offer and contact with Contracting Authority..... | |
| Article 28: Determination of their conformity..... | |
| Article 29: Qualification of the bidder..... | |
| Article 30: Correction of errors..... | |
| Article 31: Conversion into a single currency..... | |
| Article 32: Evaluation of financial offers..... | |
| Article 33: National preference..... | |
| F. Award of the contract..... | |
| Article 34: Award..... | |
| Article 35: Right of the Contracting Authority to declare an invitation to tender unsuccessful or to cancel a procedure..... | |
| Article 36: Cancellation of invitation to tender or declared unsuccessful..... | |
| Article 37: Notification of the award of the contract..... | |
| Article 38: Signature of the contract..... | |
| Article 39: Final bond..... | |

This evaluation will be done in a purely positive way (yes) or negative (no) with an acceptable minimum from at least 75% of the essential criteria taken in account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having satisfied to 100% of the eliminatory criteria and at least 75% of the essential criteria.

ARTICLE 6: Language of the bids:

The offer like any correspondence and all documents concerning the tender, exchanged between the tenderer and the Project Owner will be written in French or English. The complementary documents and the printed papers form provided by the Bidder can be written in another language in condition of being accompanied by a precise translation in French or English; in which case and for purposes of interpretation of the offer, the translation will be taken.

PRESENTATION OF THE TENDER.

The bids prepared in English or French and in seven (07) copies with one (01) original and six (06) copies marked thus, shall be presented in three (03) volumes as follows:

- A) Administrative Documents
- B) Technical Documents
- C) Financial Documents

5.1 External envelope.

Each bidder shall seal these three (03) envelopes (A, B and C) in one common envelope on which shall be written.

**<<OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE NO.
02/ONIT/MINDDEVEL/NC/NCITB/PIB/2024 OF .../.. /2024 FOR THE CONSTRUCTION OF
NJINIKOM MULTIPURPOSE YOUTH EMPOWERMENT CENTRE, BOYO DIVISION OF THE
NORTH WEST REGION>>**

"TO BE OPENED ONLY DURING THE BID-OPENING SESSION"

N.B: The external envelope should not carry any mark or sign that can lead to the identification of the bidder.

8.2 Internal envelopes

Three (03) internal envelopes must be sealed in an external envelope.

The first internal envelope shall be labeled;

<<ENVELOPE A: ADMINISTRATIVE DOCUMENTS>> and shall contain the administrative documents of the enterprise. These documents shall be original or copies certified by competent authorities not more than three months.

ADMINISTRATIVE DOCUMENTS.

| DOCUMENT N° | DESCRIPTION |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A.1 | Declaration of intention to tender stamped with the tariff in force (written by the bidder). |
| A.2 | Certified Copy of the Business Registration, not more than three months old. |
| A.3 | Certificate of non-bankruptcy established by the Court of 1st instance or the Chamber Commerce, Industry and Trade of the place of residence of the bidder, not more than three (03) months. |
| A.4 | Attestation of bank account of the bidder, issued by a first rate-bank approved by the Ministry in charge of Finance or by a foreign bank the first order not more than three months. |
| A.5 | Purchase receipt of tender file issued by Njinikom Municipal treasury (100,000 FCFA) |
| A.6 | A bid bond of 400,000 FCFA (Four hundred thousand FCFA) issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions |

| | | | |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | ➤ An attestation of availability signed by the candidate | | |
| B.3.3 | Other personnel | | |
| | ➤ 02 two bricklayers with 3 years professional experience in building construction or similar works. Only(CVs signed by the candidate) ➤ 01 one Carpenters with 3 years professional experience on carpentry or similar works. Only CVs signed by the candidate ➤ 01 One Electrician with 3 years professional experience on Electricity or similar works. (Only CVs signed by the candidate) (ALL Personnels on B 3.3 must be holders of at least CAP certificate) | | |
| B.4 | TECHNICAL PROPOSALS | | |
| B.4.2 | Organigram of the project | | |
| B.4.3 | Logical sequence for the execution of the task | | |
| B.4.5 | Quality control method | | |
| B.4.7 | Environmental protection measures | | |
| B.4.8 | Security and safety at the site | | |
| B.4.9 | Duration of execution in respect with the Tender file | | |
| B.5 | LOGISTICS (Equipment put aside for this project) | | |
| B.5.1 | Prove of ownership or rental of a pick-up or other vans | | |
| B.5.2 | Prove of ownership or rental of a dump truck | | |
| B.5.3 | Prove of ownership or rental of a Concrete mixer | | |
| B.5.4 | Prove of ownership or rental of a concrete vibrator | | |
| B.5.5 | Prove of ownership or rental of a Hand compactor | | |
| B.5.6 | Masonry Kit : Wheelbarrows, masonry clamps, masonry harmer 300g, shovel, dig axe, building level, masonry bucket , trowels, etc. Carpentry Kit : carpentry clamps, saws, harmers, etc. | | |
| B.6 | FINANCIAL CAPACITY | | |
| B.6.1 | An attestation of financial capacity (solvency) of the enterprise issued by a 1st class bank located in any area in Cameroon and approved by the Ministry of Finance and respect COBAC conditions. = 25% of project cost | | |
| B.7 | Attestation of site visit signed by the bidder | | |
| B.8 | Comprehensive report of site visit signed by the company administrator | | |
| B.9 | Special Technical Clauses initialed in all the pages, signed and stamped on the last page | | |
| B.10 | Special Administrative Clauses completed and initialed in all the pages and last page signed | | |

ENVELOPE C- FINANCIAL FILE

| No. | DESIGNATION. |
|-----|-------------------------------------------------------------------------------------------------------------------|
| C1 | A submission letter, signed, dated and stamped.(see ANNEX 3) |
| C2 | Completed and signed frame work of unit prices. |
| C3 | Signed Bills of quantities and cost estimates indicating the total amount without taxes (HT) and with taxes (TTC) |
| C4 | Sub details of unit prices |

- The bidders will use for this purpose the documents and models envisaged in the Tender Documents, subject to the provisions of Article 19.2 of the RGAO concerning the other possible forms of bid bond.

ARTICLE 13: Date and latest time of deposit of offers

The offers will have to arrive under closed fold and seal latest/.... /2024 at 10...AM, by mail registered with acknowledgement of delivery or by deposit against receipt to the following address:
Njinikom Council Telephone N° (237) 670294650, Beyond this time no offer will be received nor accepted.

ARTICLE 14: Opening of the tenders

The opening of the folds will be carried out in the conference room of the Njinikom Council on/...../2024 as from11...AM, by the Njinikom Council Tender Board sitting in the presence of the duly elected bidders or their representatives and having a good knowledge of the file.

AWARD OF THE CONTRACT

ARTICLE 15: Award of the contract

The Tenders Board will propose to the Contracting Authority to award the contract to the bidder who will have presented the offer with the lowest offer, essentially conforming to the regulations the Tender File, having satisfied to **100% of all the eliminatory criteria and at least 75% of the essential criteria** taken into account.

The decision carrying attribution of the contract will be published by way of press release or any other means of publication of use in the Administration.

If the contract passed on the basis of technical alternative suggested by the bidder, the contracting authority reserves the right to introduce all the provisions there allowing him to guarantee itself against the real overrun costs of the alternative compared to his estimate of origin. In the absence of these last precise details, any additional charge due to an alternative will be inadmissible.

To this end, it is specified that a bidder cannot claim to be compensated, if his offer is not accepted.

The contracting authority reserves the right not to take action on an Invitation to tender, if it did not obtain a proposal which appears acceptable to him.

ARTICLE 16: COMMENCEMENT OF WORK:

Before the commencement of work the contractor must be installed on the site by the following:

- ❖ The Mayor Njinikom (contracting authority).....(chairperson)
- ❖ The Divisional Delegate of MINMAP or his representative;.....(member)
- ❖ Contract Manager (SG Njinikom Council)(member)
- ❖ The Divisional Delegate of MINTP or his representative.....(secretary)
- ❖ DD MINDEVEL(MEMBER)
- ❖ THE Divisional Delegate of MINEPAT.....(member)
- ❖ Chief of CMPJ – Njinikom.....(member)
- ❖ The CDO of Njinikom Council (Member)
- ❖ The contractor.....(member)

Table of contents

Chapter I: General

- Article 1 - Subject of the contract
- Article 2 - Award procedure
- Article 3 - Definitions and duties (article 2 of GAC supplemented)
- Article 4 - Language, applicable law and regulations
- Article 5 - Constituent documents of the contract (article 4 of GAC)
- Article 6 - General applicable instruments
- Article 7 - Communication (GAC articles 6 and 10 supplemented)
- Article 8 - Administrative Orders (article 8 of GAC supplemented)
- Article 9 - Contracts with conditional phases (article 15 of GAC)
- Article 10 - Contractor's personnel (article 15 of GAC supplemented)

Chapter II: Financial conditions

- Article 11 - Guarantees and bonds (articles 29 and 41 of GAC supplemented)
- Article 12 - Amount of contract (articles 18 and 19 supplemented)
- Article 13 - Place and method of payment
- Article 14 - Price variation (article 20 of GAC)
- Article 15 - Price revision formulas
- Article 16 - Price updating formulas (article 21 of GAC)
- Article 17 - Work under State supervision (article 22 of GAC supplemented)
- Article 18 - Evaluation of works (article 23 supplemented)
- Article 19 - Evaluation of supplies (article 24 of GAC) supplemented)
- Article 20 - Advances (article 28 of GAC)
- Article 21 - Payments for the works (articles 26, 27 and 30 of GAC supplemented)
- Article 22 - Interests on overdue payments (article 31 of GAC supplemented)
- Article 23 - Penalties for delay (article 32 of GAC supplemented)
- Article 24 - Payment in case of a group of enterprises (article 33 of GAC)
- Article 25 - Final detailed account (article 35 of GAC)
- Article 26 - General detailed account (article 35 of GAC)
- Article 27 - Tax and customs schedule (article 36 of GAC)
- Article 28 - Stamp duty and registration (article 37 of GAC)

Chapter III: Execution of the works

- Article 29 - Nature of works
- Article 30 - Obligations of the Project Owner (GAC supplemented)
- Article 31 - Execution deadline of contract (article 38 of GAC)
- Article 32 - Roles and responsibilities of the contractor (article 40 of GAC)
- Article 33 - Making available documents and site (article 42 of GAC)
- Article 34 - Insurance of structures and civil responsibility (article 45 of GAC)
- Article 35 - Documents to be furnished by the contractor (article 49 supplemented)
- Article 36 - Organisation and security of sites (article 50 of GAC)
- Article 37 - Implantation of structures (article 52 of GAC)
- Article 38 - Sub-contracting (article 54 of GAC)
- Article 39 - Site laboratory and trials (article 55 of GAC)
- Article 40 - Site logbook (article 56 of GAC supplemented)
- Article 41 - Use of explosives (article 60 of GAC)

Chapter IV: Acceptance

- Article 42 - Provisional acceptance (article 67 of GAC)
- Article 43 - Documents to be furnished after execution (article 68 of GAC)
- Article 44 - Guarantee time-limit (article 70 of GAC)
- Article 45 - Final acceptance (article 72 of GAC)

Chapter V: Miscellaneous provisions

- Article 45 - Termination of the contract (article 74 of GAC)
- Article 46 - Force majeure (article 75 of GAC)
- Article 47 - Differences and disputes (article 79 of GAC)
- Article 48 - Drafting and dissemination of this contract
- Article 49 and last: Entry into force of the contract

Article 4: Language, applicable law and regulation

1.2 The language to be used shall be *[English and/or French]*.

1.3 The contractor shall be bound to observe the law, regulations and ordinances in force in Cameroon both within his own organization and in the execution of the contract.

If the laws and regulations in force at the date of signature of this contract are amended after the signature of the contract, the possible direct resulting costs shall be taken into account without gain or loss for either party.

Article 5: Constituent documents of the contract (Article 4 of GAC)

The constituent contractual documents of this contract are in order of priority: *(to be adapted to the nature of the works)*.

- 1) The tender or commitment letter;
- 2) The bidder's tender and its annexes in all provisions not contrary to the Special Administrative Conditions (GAC) and the Special Technical Conditions (STC) hereunder;
- 3) The Special Administrative Conditions (SAC);
- 4) The Special Technical Conditions (STC);
- 5) The particular elements necessary for the determination of the contract price, such as, in order of priority: the unit price schedule, the statement of all-in prices, detailed estimates, the breakdown of all-in prices and the sub-details of unit prices;
- 6) Plans, calculation notes, trial documents, geotechnical documents *[insert and indicate, where need be, names and references]*.
- 7) The General Administrative Conditions applicable on public works contracts that went into effect by Order No. 033/CAB/PM of 13 February 2007;
- 8) The General Technical Condition(s) applicable on the services forming the subject of the contract *[insert and indicate, where need be, names and references]*.

Article 6: General instruments in force

This contract shall be governed by the following general instruments *[to be adapted according to the case]*:

1. Framework Law No. 96/12 of 5 August 1996 on the management of the environment;
2. The Mining Code;
3. Instruments governing the various professional bodies;
4. Decree No. 2001/048 of 23 February 2001 relating to the setting up, organization and functioning of the Public Contracts Regulatory Agency
5. Decree No. 2003/651/PM of 16 April 2003 to lay down the procedure for implementing the tax and customs system applicable to public contracts;
6. Decree No. 2018/366 of 18 June 2018 to institute the Public Contracts Code;
7. Decree No. 2012/074 of 8 March 2012 relating to the creation, organisation and functioning of Tenders Boards amended and supplemented by Decree No. 2013/271 of 5 August 2013;
8. Decree No. 2012/075 of 8 March 2012 to organise the Ministry in charge of Public Contracts;
9. Circular No. 001/CAB/PR of 19 June 2012 relating to the award and control of execution of Public Contracts;
10. Letter No. 00908/MINTP/DR of 1997 to publish guidelines for the consideration of environmental impact of road maintenance;
11. Circular *[to be indicated as applicable]* relating to the execution, and control of execution of the budget of the State, Public Administrative Establishments and Regional and Local Authorities and other bodies receiving government subsidies
12. Unified Technical Documents (DTU) for building works;

- 8.6 Administrative Orders prescribing works necessary to remedy disorders which could appear on structures during the guarantee period and not related to normal usage shall be signed by the Contract Manager upon the proposal of the Contract Engineer and notified to the contractor by the Contract Engineer.
- 8.7 The contractor has a time-limit of fifteen (15) days to issue reservations on any Administrative Order received. Having reservations shall not free the enterprise of executing the Administrative Orders received.
- 8.8 Concerning Administrative Order signed by the Contracting Authority and notified by the Project Owner, the notification must be done within a **maximum of 30 days** from the date of transmission by the Contracting Authority to the Project Manager. **Beyond this deadline, the Contracting Authority shall establish the default of the Project Owner, take over from him and carry out the said notification.**

Article 9: Contracts with conditional phases (Article 9 of GAC)

9.1 [Specify if the contract has one or several phases]

At the end of a phase, the Project Owner shall carry out the acceptance of the works and issue an attestation of proper execution to the contractor. This attestation shall condition the start of the following conditional phase.

- 9.2 The time-limit granted for notification of the Administrative Order to start execution of a conditional phase shall be five (5) days.

Article 10: Contractor's equipment and personnel (Article 15 of GAC supplemented)

- 10.1 Any modification, even partial, made to the technical bid shall only occur after the written approval of the Contract Manager. In case of modification, the contractor shall have himself replaced by a member of staff of equal competence (qualifications and experiences).
- 10.2 In any case, the lists of supervisory staff to be used shall be subject to the approval of the Project Owner in the days following notification of the Administrative Order to start execution. The Project Manager has **5 (five) days** to notify his opinion in writing with a copy sent to the Contract Manager. Beyond this time-limit, the staff list shall be considered as approved.
- 10.3 Any unilateral modification on the supervisory staff made in the technical bid prior to and during the works shall be a reason for termination of the contract as mentioned in article 45 below or the application of penalties [to be specified where need be].

Chapter II: Financial conditions

Article 11 Guarantees and bonds (Articles 29 and 41 of GAC)

11.1 Final bond

The final bond shall be set at 2 % of the amount of the contract, inclusive of all taxes.

It is constituted and transmitted to the Contract Manager within a maximum deadline of twenty (20) days of the notification of the contract.

17.2 In the case where the contractor were invited to execute works under State supervision, the submitted and duly justified expenditures shall be reimbursed to him under the following conditions:

- The quantities considered shall be the hours used or the quantities of building materials and materials used that was the subject of joint job cost sheets;
- The remunerations and salaries effectively paid to local labour shall be increased by forty percent (40 %) to take account of social benefits;
- The hours put in by the heavy equipment shall be counted at the rate featuring in the sub-detail of prices;
- Building materials and materials shall be reimbursed at cost price duly justified at the place of use, marked up by ten percent for loss, stocking and handling;
- The amount for services thus calculated, including the hours put by heavy equipment shall be marked up by 25 % to take into account the overheads, profits and the contractor's unforeseen.

Article 18: Evaluation of works (article 23 of the GAC)

This contract is at [unit price, all-in price or unit and all-in price].

Article 19: Evaluation of supplies (article 24 of the GAC supplemented)

19.1 [indicate, where applicable, the modalities for payment of supplies].

19.2 No security shall be requested for payments on account on supplies.

Article 20: Advances (article 28 of the GAC)

20.1 The Contracting Authority may grant a start-off advance equal to 20 % of the amount of the contract.

20.2 This advance whose value cannot exceed twenty (20) percent of the initial amount inclusive of all taxes shall be guaranteed at one hundred (100) percent by a banking establishment governed by Cameroon law or a first-rate financial institution in accordance with the instruments in force and reimbursed by deduction of the payments on accounts to be paid to the contractor during the execution of the contract according to the modalities laid down in the Special Administrative Conditions.

20.3 The total amount of the advance must be reimbursed not later than when the value in basic price of the works reaches eighty (80) percent of the amount of the contract.

20.4 As the reimbursement advances, the Project Owner shall issue the release of the corresponding part of the guarantee upon the express request by the contractor.

20.5 The possibility of granting start-off advance or advance for supplies must be expressly stipulated in the Tender File.

Article 21: Payment for works (articles 26, 27 and 30 of the GAC supplemented)

21.1 Establishment of works executed

Before the 30th of each month, the contractor and the Project Manager shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment.

- Late submission of the draft execution schedule if the lateness is caused by the contractor.

Article 24: Payment in case of a group of enterprises (article 33 of the GAC)

1. In the case of a group of enterprises, indicate the method of payment of co- and sub-contractors, where need be.
2. Indicate the method of payment of sub-contractors, where need be.

Article 25: Final detailed account (article 34 of the GAC)

25.1 [Indicate the time-limit available to the contractor to forward the draft to the Project Manager, after the date of provisional acceptance of the works (maximum 1 month)].

After completion of the works and within a maximum time-limit of fourteen (14) days after the date of provisional acceptance, the contractor shall establish, based on joint reports, the draft final detailed account of works executed and which detailed account summarises the total sums to which the contractor may be entitled as a result of the execution of the whole contract.

25.2 The Contract Manager has up to thirty (30) days to notify the corrected and approved draft to the Project Manager.

25.3 The contractor has up to thirty (30) days to return the signed final detailed account.

Article 26: General and final detailed account (article 35 of the GAC)

26.1 The Contract Manager or the Project Manager has up to thirty (30) days to establish the general detailed account and forward to the contractor after final acceptance.

At the end of the guarantee period which results in the final acceptance of the works, the Contract Manager draws up the general and final detailed accounts of the contract which he has had signed jointly by the contractor and the Contracting Authority. This detailed account includes:

- the final detailed account,
- the balance
- the summary of monthly payments on account.

The signing of the general and final detailed account without reservation by the contractor definitely binds the two parties, puts an end to the contract, except with regard to interest on overdue payments.

26.2 The contractor has up to thirty (30) days to return the signed final detailed account.

Article 27: Tax and customs regulations (article 36 of the GAC)

Decree No. 2003/651/PM of 16 April 2003 lays down the terms and conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this contract include notably:

- Taxes and dues relating to industrial and commercial profits, including the IAR which is a deduction on company taxes;
- Registration dues in accordance with the Tax Code;
- Dues and taxes attached to the execution of services provided for in the contract;
 - o Duties and taxes of entry into Cameroonian territory (customs duties, VAT, computer tax);
 - o Council dues and taxes;
 - o Dues and taxes relating to the extraction of building materials and water.

35.1 Programme of works, Quality Assurance Plan and others (to be specified).

a) Within a minimum deadline of [fifteen (15) days] from the date of notification of the Administrative Order to commence execution, the contractor shall submit in [six (6)] copies for the approval of [Contract Manager after the endorsement of the Project Engineer] the execution programme of the works, his supply calendar, his draft Quality Assurance Plan and the Environment Management Plan, where applicable.

This programme shall be exclusively presented according to the furnished models.

Two (2) copies of these documents will be returned to him within a deadline of fifteen (15) days from the date of reception with:

- Either the indication "GOOD FOR EXECUTION";
- Or the indication of their rejection including the reasons for the said rejection.

The contractor has eight (8) days to present a new draft. The Contract Manager or the Project Manager then has a deadline of five (5) days to give his approval or possibly make comments. Delay in approving the draft execution schedule shall stay the execution deadline.

The approval given by the Contract Manager or Project Manager does not in any way release the contractor of his responsibilities. Meanwhile, works executed before the approval of the programme shall neither be ascertained nor paid for. The updated and approved schedule will become the contractual schedule.

The contractor shall constantly update on site, a schedule that will take account of real progress of the site. Significant modifications may only be made on the contractual programme upon receiving the approval of the Project Manager. After approval of the execution schedule by the Contract Manager, the latter shall transmit it within five (5) days to the Contracting Authority without staying its execution. However, if important modifications alter the objective of the contract or the nature of the works, the Contracting Authority shall return the execution schedule accompanied by reservations to be lifted within fifteen (15) days of the date of reception.

b) The Environment Management Plan should bring out notably the choice technical conditions of the site and basic life, conditions of the backfill of the extraction sites and conditions for reinstating the works and installation sites.

c) The contractor shall indicate in this schedule the equipment and methods which he intends to use as well as the personnel he intends to employ.

d) The approval granted by the Contract Manager or Project Manager shall in no way diminish the responsibility of the contractor with regard to the harmful consequences which their implementation may cause both towards third parties and the respect of clauses of the contract.

35.2 Execution draft

a) The execution plan documents (*calculations and drawings*) necessary for the realisation of all the parts of the structure must be submitted for the endorsement of the [Contract Manager or Project Manager] at most fifteen (15) days prior to the date provided for the commencement of execution of the corresponding part of the structure.

b) The [Contract Manager or Project Manager] has a deadline of [five (05) days] to examine and make known his observations. The contractor then has a deadline of [04) four days] to present a new file including the said observations.

35.3 In case of the non-observance of the approval deadlines of the above documents by the Administration, these documents shall be deemed to have been approved.

Article 36: Organisation and safety of sites (article 50 of the GAC)

- ❖ Contract Manager (SG Njinikom Council)(member)
- ❖ The Divisional Delegate of MINTP or his representative.....(secretary)
- ❖ DD MINDDEVEL(MEMBER)
- ❖ The Stores Accountant of Njinikom Council(member)
- ❖ Chief of CMPJ Njinikom(member)
- ❖ The CDO of Njinikom Council (Member)
- ❖ The contractor.....(member)

The commission shall examine the report of the pre-acceptance and shall proceed to the acceptance. An acceptance report (process - verbal) of the works shall be prepared by the Engineer and sign by all the commission members.

Article 43: GUARANTEE PERIOD.

The guarantee period is one (01) year from the date of the provisional reception for the section of new civil Engineering works.

Article 44: Article 45: Final acceptance (article 72 of the GAC)

44.1 Final acceptance shall take place within a maximum deadline of [fifteen (15) days] from the date of expiry of the guarantee.

44.2 The Project Manager [shall [not] be member of the commission.

The procedure for final acceptance shall be the same as for provisional acceptance

Chapter V: Sundry provisions

Article 45: Termination of the contract (article 180 of the GAC)

The contract may be terminated as provided for in Art 180:

- Delay of more than fifteen (15) calendar days in the execution of an Administrative Order or unjustified stoppage of more than seven (7) calendar days;
- Delay in work resulting in penalties of more than 10 % of the amount of the works;
- Refusal to repeat poorly executed works;
- Default by the contractor;
- Persistent non-payment for services.

Article 46: Case of force majeure (article 75 of the GAC)

If the contractor were to raise the issue of force majeure, the thresholds below which claims shall not be admitted are:

- *Rainfall: 200 millimetres in 24 hours;*
- *Wind: 40 metres per second;*
- *Flood: decennial flood frequency.*
- *SOCIAL UNREST / pandemics*

Article 47: Disagreements and disputes (article 79 of the GAC)

Disagreements and disputes resulting from the execution of this contract may be settled amicably.

Document No. 6: Special Technical Conditions (STC)

TECHNICAL SPECIFICATIONS

- I - GENERALITIES
- II- PREPARATORY WORKS-IMPLANTATION
- III- FOUNDATION
- IV - ELEVATION WORKS
- V - ROOF TRUSS AND THE COVERING
- VI - JOINERY AND METAL WORKS
- VII - PLUMBING-SANITARY
- VIII- ELECTRICAL INSTALLATION
- IX - RENDERING (PLASTERING) AND COATING
- X - PAINTING
- XI - OUTSIDE AMENITIES AND LAYOUT PLANNING
- XII - PROTECTION OF THE ENVIRONMENT
- XIII - ORIGIN, QUALITY AND PREPARATION OF MATERIALS

- The separate footing shall be in reinforced concrete of section 20x30 (or as per indication on the plans) dosed at 350kg/m³.
- The reinforcement shall be stirrups T6 every 20cm + 4HA10 main rods
- The foundation walls shall be realized with frog filled sand Crete blocks of section 20x20x40 dosed at 200kg/m³ OR masonry foundation of 25cm thickness

➤ **FLOORING:** The floor shall be of mass concrete of thickness 8cm dosed at 350kg/m³. The floor shall be finished with a cement screed of 4cm thick, dosed at 400kg/m³

The foundation will be filled with earth of good quality in successive compacted layers of 20cm where the fill depth exceeds 30cm. An over-site concrete of thickness 12cm will be laid to cover the whole foundation area at a dosage of 350 kg/m³ over the entire compacted surface.

The floor shall be in cement grout, smoothly trowel finished on a sand screed of 3mm thick.

4 – ELEVATION WORKS: The elevation walls will be in agglomerated hollow blocks of 15 x 20 x 40cm with a good crushing resistance. The mixing for block molding should give at most 32 blocks per bag of cement for blocks of 15x20x40 cm. They should be kept dry for at least 21 days before lying on the elevation walls. The reinforced concrete pillars of section 15x15 and 15x30 at 350 kg/m³ will be cast as one raises the agglomerated hollow blocks walls and this is to permit a good adhesion. The characteristic strength of concrete at 28 days should not be less than 16Mpa. For the maximal spacing of the pillars see building plans. The lintels 15 x 20 in reinforced concrete at 350 kg/m³ will be leveled to + 2,20m above the level of the finished foundation. The average height under the ceiling shall be 3,00m.

A binding course of 15 x 20 cm in reinforced concrete at 350 kg/m³ will be laid above the finished level of the agglomerated hollow blocks walls with fixing wires so as to receive the wooden roof truss.

- ROOF TRUSS AND THE COVERING:

- **Trusses:** shall be of locally sawn and treated eucalyptus, shall compose of single frame rafters of 5cmx15cmx4m and spaced at 1.50m interval with a king-post of 175cm high. These rafters will be solidly attached to the wall plate with the help of standby beam iron rods also spaced at 1.50m spacing;

- **Purlins and noggins:** shall consist of 5x8cmx4m locally sawn timber from eucalyptus. All structural timber shall be treated with carbonyl. The timber for the roof work will be of good quality, with the straight grain and free of any defect.

- **Roofing sheets:** shall be in high rib aluminum sheets (TôleBac) of type 5/10mm. The sheets shall be fixed onto the purlins using twisted zinc nails equipped with bituminous rubbers caps.

- **Fascia;** it shall be 40cm wide and 3cm thick and shall be of hard wood. It shall be coated with aluminum sheets.

- **Ceiling-** shall be in cream-white 4mm plywood (Ayou), fastened to noggins of 4cm thick or 5x8 and treated with carbonyl. The noggins shall be spaced 60cm center to center and braced appropriately. Eaves shall be equipped with ventilated pre-cast blocks. An access shall be provided into the loft (ceiling of each classroom). The external ceiling shall be in smooth aluminum sheets (tôlelisse) nailed to noggins and fastened with wooden ceiling battens.

6 – JOINERY

Doors and Windows:

- Door shutters (1,00 X 2,20)m shall be made of aluminum glazed panels fitted with aluminum protection bars (vertical Strips), anchored to the wall with appropriate screws, (90X2,20)m hard wooden raise panels fixed on wooden frames and securely anchored to the walls, (90X2,20)m double metallic panels fixed on metallic angle bars (35x35)mm securely anchored to the walls. All door shutters shall open to the outside.

The reinforcement steel for reinforced concrete shall be of type HA FeE400 for the main reinforcement steel rods and round-smooth RL E235 for the stirrup rings. Any fill material for the foundation and the surroundings structures shall have no particle dimension above 50mm and with plasticity index of less than 35. Fill materials shall also be free from organic elements and shall have a good granularity grading. No black vegetable soil shall be accepted for backfilling.

Stones for masonry works shall be of basalt, gneiss or granite type, be esthetical and should be gotten from the quarry or deposits approved by the Project Engineer with dimension sizes of not less than 20cm.

1) CONCRETE:

- **Ordinary concrete:** specifically lean concrete shall be 5cm thick and laid all round the excavated foundation trenches before the stone/block work is carried out and dosed at 150kg/m³.

- **Over-site concrete:** shall be 12cm thick laid on the entire floors and paved area between walls and gutters dosed at 350kg/m³ over the entire surface.

NB: The external veranda shall be 5cm below the level of the internal floor with 2% slope, slopping to the outside.

- **Reinforced concrete:** shall be specifically for pillars, beams damp proof course (DPC), lintels and tie-beams and their mixture shall be in a proportion of 350kg/m³.

NB: All concrete works should be properly cured (i.e. water three times a day for seven days)

NOTE: Reinforcement Schedule.

| No | STRUCTURE | SIZES | RODS φ | RODS Torsφ | STIRRUP Spacings | DOSAGE | TYPE |
|----|------------------------------|-------|-----------|---------------|---------------------|----------------------|----------|
| | | Nos | | | | | |
| 1 | Damp proof course | 4 | 8mm | 6mm | 20cm | 350kg/m ³ | Fe-E-400 |
| 2 | Lintel (15x20) | 4 | 8mm | 6mm | 20cm | 350kg/m ³ | Fe-E-400 |
| 3 | Veranda Pillars 15x 30 | 6 | 8mm | 6mm | 20cm | 350kg/m ³ | Fe-E-400 |
| 4 | Wall pillars 15x15 | 4 | 8mm | 6mm | 20cm | 350kg/m ³ | Fe-E-400 |
| 5 | Wall plate (tie-beams) 15x20 | 4 | 8mm | 6mm | 20cm | 350kg/m ³ | Fe-E-400 |
| 6 | Beams 20x20 and 15x20 | 4 | 8mm | 6mm | 20cm | 350kg/m ³ | Fe-E-400 |
| | | | | | | | |
| | | | | | | | |

NB: All rods should preferably be imported

- **Sand:** Will be free from oxide, organic material of animals or plant origin. Sieving shall vary from 0.08 – 2.5mm for mortar and other resisting surfaces like concrete structure shall vary from 0.16 – 5mm. It shall be river sand and nothing else.

- **Aggregate:** shall consist of natural and homogeneous materials or crushed stones. Tiny layer of grave (dust) shall be removed by sieving, blowing or washing.

- **Water:** To be used for the mixture mortar, concrete and washing of aggregates. Shall be clean and free from impurities ; meaning potable water.

- **Cement:** To be used mostly for cement mortar, all concrete mixtures shall satisfy the general conditions laid down by regulation in force. It will be type CPA325 Portland cement and shall not show any trace of uneven mixture. Storage on the building site shall be done on a dry and ventilated floor. Any stock presenting an unsatisfactory pulverulent condition will be discarded and cleared away within four (04) days.

- **Rods:** shall be mild steel reinforcement, Tor or Steel in accordance with the R/C & 3 rules. The steel shall be perfectly clean without any trace of rust, non-adhesive to paint or grease.

- **Shuttering:** hard wood, to bear without any noticeable distortion, the load and pressure of concrete, the effect of vibration and weight of workers involved in setting it up.

- **MASONRY:**

Document No. 7: Schedule of unit prices

Schedule of unit prices

| | | | | | |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----|--|--|--|
| 4.2 | Maçonnerie d'agglomérés de (15 x 20 x 40) | m2 | | | |
| TOTAL LOT N° 4 | | | | | |
| LOT N° 5 : ENDUITS - CHAPE | | | | | |
| 5.1 | Enduit sous plancher dosé à 400kg/m3(ép=2cm) | m2 | | | |
| 5.2 | Enduit ciment dosé à 400kg/m3 (ép.=2cm) pour maçonnerie | m2 | | | |
| 5.3 | Enduit ciment dosé à 400kg/m3 (ép.=2cm) pour soubassement | m² | | | |
| TOTAL LOT N° 5 | | | | | |
| LOT N° 6 : FAUX PLAFOND | | | | | |
| 6.1 | Faux plafond en panneaux contre-plaquet y compris couvre-joint | m² | | | |
| TOTAL LOT N° 6 | | | | | |
| LOT N° 7 : REVETEMENT SCELLES | | | | | |
| 7.1 | Revêtement en grès cérame sur sol | m² | | | |
| 7.2 | Plinthe en grès | ml | | | |
| 7.3 | Revêtement mural en faïence | m² | | | |
| TOTAL LOT N° 7 | | | | | |
| LOT N° 8 : CHARPENTE ET COUVERTURE | | | | | |
| 8.1 | Charpente en bois traité constituée de fermes triangulées | m3 | | | |
| | Bois traité pour pannes de 8x8 cm2 | m3 | | | |
| 8.2 | Traitement insecticide et fongicide | FF | | | |
| 8.3 | Couverture tôle bac nervurée 7/10e | m2 | | | |
| TOTAL LOT N° 8 | | | | | |
| LOT N° 9 : MENUISERIE BOIS | | | | | |
| 9.1 | Porte pleine de 90x210 cm, y compris quincaillerie et serrurerie | U | | | |
| 9.2 | Porte pleine double de 70x2x210 cm, y compris quincaillerie et serrurerie | U | | | |
| 9.3 | Portes en isoplane de 70x210 avec imposte vitrée y compris quincaillerie et serrurerie | U | | | |
| TOTAL LOT N° 9 | | | | | |
| LOT N° 10 : MENUISERIE ALUMINIUM ET VITREE | | | | | |
| 10.1 | Porte vitrée opale vert en aluminium à double battant de 1,80x210cm avec barreaudage, y compris quincaillerie et serrurerie | U | | | |
| 10.2 | Fenêtre complète en aluminium avec vitrage opale vert (1,50x1,20) | U | | | |
| 10.3 | Fenêtre en aluminium avec vitrage opale vert (2,00x1,20) | U | | | |
| 10.4 | Fenêtre en aluminium avec vitrage opale vert (1,00x1,20) | U | | | |

| | | | | | |
|--------------------------|-----------------------------------------------------------|---------|--|--|--|
| 14.3.1 | Gaine annellée Ø 32 (50ml) | Rouleau | | | |
| 14.3.2 | Gaine annellée Ø 25 (100ml) | Rouleau | | | |
| 14.3.3 | Gaine orange Ø 13 (100ml) | Rouleau | | | |
| 14.3.4 | Gaine orange Ø 11 (100ml) | Rouleau | | | |
| Sous - Total 14.3 | | | | | |
| 14.4 | Câbles | | | | |
| 14.4.1 | Câble d'alimentation U-1000 rigide 4 x 10 mm ² | ml | | | |
| 14.4.2 | Câble vert-jaune 1 x 1 rigide 25mm ² | ml | | | |
| 14.4.3 | Câble VGV 3 x 2,5mm ² (100ml) | Rouleau | | | |
| 14.4.4 | Câble VGV 3 x 1,5mm ² (100ml) | Rouleau | | | |
| 14.4.5 | Câble blindé | Rouleau | | | |
| 14.4.6 | Câble coaxial pour image | Rouleau | | | |
| Sous - Total 14.4 | | | | | |
| 14.5 | Appareillage de commande | | | | |
| 14.5.1 | Prise courant électrique encastrée 2P + T Ovalis | U | | | |
| 14.5.2 | Interrupteur simple allumage encastré Ovalis | U | | | |
| 14.5.3 | Interrupteur double allumage encastré Ovalis | U | | | |
| 14.5.4 | Interrupteur double va et vient encastré Ovalis | U | | | |
| 14.5.5 | Bouton poussoir encastré Ovalis | U | | | |
| 14.5.6 | Télérupteur | U | | | |
| 14.5.7 | Prise télévision encastrée Ovalis | U | | | |
| Sous - Total 14.5 | | | | | |
| 14.6 | Protection et Connexion | | | | |
| 14.6.1 | Interrupteur Tetra différentiel 20A-300mA | U | | | |
| 14.6.2 | Interrupteur Tetra différentiel 25A-300mA | U | | | |
| 14.6.3 | Interrupteur mono différentiel 20A-300mA | U | | | |
| 14.6.4 | Disjoncteur Tetra 40A | U | | | |
| 14.6.5 | Disjoncteur phase neutre 10A-P4500A | U | | | |
| 14.6.6 | Disjoncteur phase neutre 20A-P4500A | U | | | |
| 14.6.7 | Disjoncteur phase neutre 25A-P4500A | U | | | |
| 14.6.8 | Peigne de 06 raccordements | U | | | |
| 14.6.9 | Lampe témoin de phase modulaire | U | | | |
| 14.6.10 | Parafoudre 15 KV | | | | |
| 14.6.11 | Domino 16A | Paquet | | | |
| 14.6.12 | Domino 25A | Paquet | | | |
| 14.6.13 | Barette de coupure | U | | | |
| Sous - Total 14.6 | | | | | |
| 14.7 | Luminaire | | | | |

| | | | | | |
|---------------------------------------|------------------------------------------------------------------------|---------|--|--|--|
| 15.1.1.14 | Tuyau PVC phi 32 | u | | | |
| 15.1.1.15 | Tuyau PVC phi 32 | u | | | |
| Sous - Total 15.1.1 | | | | | |
| 15.1.2 | Alimentation Eau Froide | | | | |
| 15.1.2.1 | Coude cuivre phi 16 | u | | | |
| 15.1.2.2 | Té cuivre phi 16 | u | | | |
| 15.1.2.3 | Ecrou laiton phi 16x1/2 | u | | | |
| 15.1.2.4 | Mamelon laiton phi 1/2 | u | | | |
| 15.1.2.5 | Robinet d'arrêt FF phi 1/2 | u | | | |
| 15.1.2.6 | Coude laiton phi 16x1/2 | u | | | |
| 15.1.2.7 | Gaine annelée phi 25 | Rouleau | | | |
| 15.1.2.8 | Tube cuivre phi 16 | Rouleau | | | |
| 15.1.2.9 | Décapant Hampton | Boîte | | | |
| 15.1.2.10 | Baguette cuivre | Paquet | | | |
| 15.1.2.11 | Papier de verre N°120 | Feuille | | | |
| 15.1.2.12 | Cartouche de gaz | u | | | |
| Sous - Total 15.1.2 | | | | | |
| | | | | | |
| 15.1.3 | Appareillage | | | | |
| 15.1.3.1 | WC monobloc complet | u | | | |
| 15.1.3.2 | Lavabo complet | u | | | |
| 15.1.3.3 | Urinoir complet | u | | | |
| 15.1.3.4 | Porte papier hygiénique | u | | | |
| 15.1.3.5 | Porte savon | u | | | |
| 15.1.3.6 | Glace longue bissoutée | u | | | |
| Sous - Total 15.1.3 | | | | | |
| Sous-Total 15.1 | | | | | |
| 15.2 | Assainissement | | | | |
| 15.2.1 | Fosse septique y compris canalisations et regard de raccordement | u | | | |
| 15.2.2 | Puisard pour usagers y compris canalisations et regard de raccordement | u | | | |
| 15.2.3 | Regard sortie toilette | u | | | |
| Sous-Total 15.2 | | | | | |
| Sous-Total 15 | | | | | |
| LOT N° 16 : VRD (Pour mémoire) | | | | | |
| 16.1 | Aménagement VRD | FF | | | |
| 16.2 | Aménagement espaces verts | FF | | | |
| Total 16 : VRD | | | | | |
| | | | | | |
| TOTAL HTVA | | | | | |

RECAPITULATIF

Document No. 8:
Bill of quantities and estimates

| | | | | | |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----|---------|--|--|
| TOTAL LOT N° 3 | | | | | |
| LOT N° 4 : MAÇONNERIE | | | | | |
| 4.1 | Maçonnerie d'agglomérés de (10 x 20 x 40) | m2 | 0 | | |
| 4.2 | Maçonnerie d'agglomérés de (15 x 20 x 40) | m2 | 34.9323 | | |
| TOTAL LOT N° 4 | | | | | |
| LOT N° 5 : ENDUITS - CHAPE | | | | | |
| 5.1 | Enduit sous plancher dosé à 400kg/m3(ép=2cm) | m2 | 0 | | |
| 5.2 | Enduit ciment dosé à 400kg/m3 (ép.=2cm) pour maçonnerie | m2 | 162.82 | | |
| 5.3 | Enduit ciment dosé à 400kg/m3 (ép.=2cm) pour soubassement | m² | 0 | | |
| TOTAL LOT N° 5 | | | | | |
| LOT N° 6 : FAUX PLAFOND | | | | | |
| 6.1 | Faux plafond en panneaux contre-plaquet y compris couvre-joint | m² | 330.83 | | |
| TOTAL LOT N° 6 | | | | | |
| LOT N° 7 : REVETEMENT SCSELLES | | | | | |
| 7.1 | Revêtement en grès cérame sur sol | m² | 168.01 | | |
| 7.2 | Plinthe en grès | ml | 130.886 | | |
| 7.3 | Revêtement mural en faïence | m² | 360 | | |
| TOTAL LOT N° 7 | | | | | |
| LOT N° 8 : CHARPENTE ET COUVERTURE | | | | | |
| 8.1 | Charpente en bois traité constituée de fermes triangulées | m3 | 3.4 | | |
| | Bois traité pour pannes de 8x8 cm2 | m3 | 0.48 | | |
| 8.2 | Traitement insecticide et fongicide | FF | 1 | | |
| 8.3 | Couverture tôle bac nervurée 7/10e | m2 | 285 | | |
| TOTAL LOT N° 8 | | | | | |
| LOT N° 9 : MENUISERIE BOIS | | | | | |
| 9.1 | Porte pleine de 90x210 cm, y compris quincaillerie et serrurerie | U | 12 | | |
| 9.2 | Porte pleine double de 70x2x210 cm, y compris quincaillerie et serrurerie | U | 3 | | |
| 9.3 | Portes en isoplane de 70x210 avec imposte vitrée y compris quincaillerie et serrurerie | U | 6 | | |
| TOTAL LOT N° 9 | | | | | |
| LOT N° 10 : MENUISERIE ALUMINIUM ET VITREE | | | | | |
| 10.1 | Porte vitrée opale vert en aluminium à double battant de 1,80x210cm avec barreaudage, y compris quincaillerie et serrurerie | U | 0 | | |
| 10.2 | Fenêtre complète en aluminium avec vitrage opale vert (1,50x1,20) | U | 0 | | |

| Sous - Total 14.2 | | | | |
|-------------------|-----------------------------------------------------------|---------|----|--|
| 14.3 | Gaines | | | |
| 14.3.1 | Gaine annellée Ø 32 (50ml) | Rouleau | 1 | |
| 14.3.2 | Gaine annellée Ø 25 (100ml) | Rouleau | 5 | |
| 14.3.3 | Gaine orange Ø 13 (100ml) | Rouleau | 10 | |
| 14.3.4 | Gaine orange Ø 11 (100ml) | Rouleau | 10 | |
| Sous - Total 14.3 | | | | |
| 14.4 | Câbles | | | |
| 14.4.1 | Câble d'alimentation U-1000 rigide 4 x 10 mm ² | ml | 45 | |
| 14.4.2 | Câble vert-jaune 1 x 1 rigide 25mm ² | ml | 35 | |
| 14.4.3 | Câble VGV 3 x 2,5mm ² (100ml) | Rouleau | 6 | |
| 14.4.4 | Câble VGV 3 x 1,5mm ² (100ml) | Rouleau | 8 | |
| 14.4.5 | Câble blindé | Rouleau | 3 | |
| 14.4.6 | Câble coaxial pour image | Rouleau | 4 | |
| Sous - Total 14.4 | | | | |
| 14.5 | Appareillage de commande | | | |
| 14.5.1 | Prise courant électrique encastrée 2P + T Ovalis | U | 48 | |
| 14.5.2 | Interrupteur simple allumage encastré Ovalis | U | 16 | |
| 14.5.3 | Interrupteur double allumage encastré Ovalis | U | 7 | |
| 14.5.4 | Interrupteur double va et vient encastré Ovalis | U | 2 | |
| 14.5.5 | Bouton poussoir encastré Ovalis | U | 9 | |
| 14.5.6 | Télérupteur | U | 2 | |
| 14.5.7 | Prise télévision encastrée Ovalis | U | 7 | |
| Sous - Total 14.5 | | | | |
| 14.6 | Protection et Connexion | | | |
| 14.6.1 | Interrupteur Tetra différentiel 20A-300mA | U | 1 | |
| 14.6.2 | Interrupteur Tetra différentiel 25A-300mA | U | 1 | |
| 14.6.3 | Interrupteur mono différentiel 20A-300mA | U | 1 | |
| 14.6.4 | Disjoncteur Tetra 40A | U | 1 | |
| 14.6.5 | Disjoncteur phase neutre 10A-P4500A | U | 9 | |
| 14.6.6 | Disjoncteur phase neutre 20A-P4500A | U | 9 | |
| 14.6.7 | Disjoncteur phase neutre 25A-P4500A | U | 7 | |
| 14.6.8 | Peigne de 06 raccordements | U | 7 | |
| 14.6.9 | Lampe témoin de phase modulaire | U | 3 | |
| 14.6.10 | Parafoudre 15 KV | | 1 | |
| 14.6.11 | Domino 16A | Paquet | 3 | |
| 14.6.12 | Domino 25A | Paquet | 3 | |

| | | | | | |
|---------------------------------------|------------------------------------------------------------------------|---------|----|--|--|
| 15.1.1.11 | Réduction PVC phi 40/63 | u | 14 | | |
| 15.1.1.12 | Réduction PVC phi 32/64 | u | 10 | | |
| 15.1.1.13 | Tuyau PVC phi 40 | u | 2 | | |
| 15.1.1.14 | Tuyau PVC phi 32 | u | 2 | | |
| 15.1.1.15 | Tuyau PVC phi 32 | u | 5 | | |
| Sous - Total 15.1.1 | | | | | |
| 15.1.2 | Alimentation Eau Froide | | | | |
| 15.1.2.1 | Coude cuivre phi 16 | u | 16 | | |
| 15.1.2.2 | Té cuivre phi 16 | u | 25 | | |
| 15.1.2.3 | Ecron laiton phi 16x1/2 | u | 30 | | |
| 15.1.2.4 | Mamelon laiton phi 1/2 | u | 30 | | |
| 15.1.2.5 | Robinet d'arrêt FF phi 1/2 | u | 15 | | |
| 15.1.2.6 | Coude laiton phi 16x1/2 | u | 26 | | |
| 15.1.2.7 | Gaine annelée phi 25 | Rouleau | 2 | | |
| 15.1.2.8 | Tube cuivre phi 16 | Rouleau | 2 | | |
| 15.1.2.9 | Décapant Hampton | Boîte | 1 | | |
| 15.1.2.10 | Baguette cuivre | Paquet | 2 | | |
| 15.1.2.11 | Papier de verre N°120 | Feuille | 10 | | |
| 15.1.2.12 | Cartouche de gaz | u | 10 | | |
| Sous - Total 15.1.2 | | | | | |
| 15.1.3 | Appareillage | | | | |
| 15.1.3.1 | WC monobloc complet | u | 6 | | |
| 15.1.3.2 | Lavabo complet | u | 6 | | |
| 15.1.3.3 | Urinoir complet | u | 4 | | |
| 15.1.3.4 | Porte papier hygiénique | u | 6 | | |
| 15.1.3.5 | Porte savon | u | 6 | | |
| 15.1.3.6 | Glace longue bissoutée | u | 6 | | |
| Sous - Total 15.1.3 | | | | | |
| Sous-Total 15.1 | | | | | |
| 15.2 | Assainissement | | | | |
| 15.2.1 | Fosse septique y compris canalisations et regard de raccordement | u | 2 | | |
| 15.2.2 | Puisard pour usagers y compris canalisations et regard de raccordement | u | 2 | | |
| 15.2.3 | Regard sortie toilette | u | 8 | | |
| Sous-Total 15.2 | | | | | |
| Sous-Total 15 | | | | | |
| LOT N° 16 : VRD (Pour mémoire) | | | | | |
| 16.1 | Aménagement VRD | FF | 1 | | |
| 16.2 | Aménagement espaces verts | FF | 1 | | |
| Total 16 : VRD | | | | | |
| TOTAL HTVA | | | | | |

Document No. 9:
Schedule of sub-detail of prices

Document No. 10: Model contract

NOTIFIED ON: _____
REGISTERED ON: _____

Between:

The Government of the Republic of Cameroon, represented by _____
hereinafter referred to the "Contracting Authority"

On the one hand,

And

_____**(enterprise)**
P.O. Box _____ Tel: _____ Fax: _____
Business Registry No. _____
Taxpayer's No. _____

Represented by M _____, its General Manager, hereinafter referred to as
the "Contractor"

On the other hand,

Agree on the following:

Page _____ and last of Contract No. _____ C or JO/CA/TB/0000
 Awarded after invitation to tender [specify references of invitation to tender]

With _____,

For the execution of _____ works

Lot No. _____; _____ Network

| Section No. | Road No. | Itinerary | Length (km) |
|-------------|----------|-----------|-------------|
| | | | |
| | | | |
| | | | |

EXECUTION DEADLINE _____ (_____) months

Amount of contract in CFA F:

| | |
|---------------------|--|
| IAT | |
| EVAT | |
| VAT (| |
| AIR (2.2% or 5.5 %) | |
| Net to be paid | |

| |
|--------------------------------------------------------------------------------------------------|
| Read and accepted by the contractor (place of signature) _____ (date) _____ |
| Signature of Contracting Authority (place of signature) _____ (date) _____ |
| Registration |

Table of models

Annex No. 1: Model tender

Annex No. 2: Model bid bond

Model No. 3: Model final bond

Model No. 4: Model of start-off advance bond

Model No. 5: Model retention fund

Annex No. 6: Framework of schedule

Annex No. 7: Evaluation grid

Annex No. 8: Attestation of site visite

ANNEX No. 2: MODEL BID BOND

Addressed to *[indicate the Contracting Authority and his address]* "Contracting Authority"

Whereas the undertaking _____ hereinafter referred to as the "bidder" has submitted his bid on _____ for *[recall the subject of the invitation to tender]*, hereinafter referred to as "the bid" and to which must be attached a bid bond equivalent to *[indicate the amount]* CFA francs.

We _____ *[name and address of the bank]*, represented by _____ *[names of signatories]*, hereinafter referred to as "the bank" hereby guarantee payment to the Contracting Authority of the maximum sum of *[indicate the amount]* CFA francs, that the bank pledges to pay in full to the Contracting Authority, binding itself, its successors and assignees.

The conditions of this commitment are as follows:

If the bidder retires his bid during the validity period provided for in the Tender File;
Or

If the bidder, having been notified of the award of the contract by the Contracting Authority during the validity period:

- Fails or refuses to sign the contract, even though required to do so;
- Fails or refuses to furnish the final bond for the contract (final bond) as provided for by the contract;

We pledge to pay to the [Contracting Authority] an amount up to the maximum of the sum referred to above upon reception of the his first written request, without the Contracting Authority having to justify his request, given, however, that in his request the Contracting Authority shall note that he is due the amount he is claiming because one or the other or both of the above condition(s) has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the Contracting Authority for the submission of bids. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of bids. Any request by the Contracting Authority to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this period of validity.

This bond shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank at _____, on _____

[Bank's signature]

[Signature of the bank]

ANNEX No. 4: Model of start-off advance bond

Bank: reference, address _____

We, the undersigned, (bank, address) hereby declare by the present to guarantee on behalf of _____ *[the holder]* to the benefit of the Project Owner *[address of the Project Owner]* *(the beneficiary)*

The payment, without contest and upon receipt of the first written request by the beneficiary, declaring that _____ *[the holder]* has not fulfilled his obligations relating to the reimbursement of the start-off advance according to the terms of contract No. _____ of _____ relating to _____ works *[indicate the subject of the works, the references of the invitation to tender and the lot, if possible]* of the total sum corresponding to to the advance of *[twenty (20) %]* of the amount inclusive of all taxes of contract No. _____, payable upon notification of the corresponding Administrative Order that is, _____ CFA francs.

This bond shall enter into force and shall take effect upon reception of the respective parts of this advance into the accounts of _____ *[the holder]* opened in the _____ bank under No. _____.

This bond shall remain in force up till the reimbursement of the advance in accordance with the SAC. However, the amount of the bond shall be proportionately reduced on the progressive reimbursement of the advance.

The applicable law and jurisdiction shall be those of the Republic of Cameroon.

Signed and authenticated by the bank at _____ on _____

[Signature of the bank]

Document No. 12: Preliminary studies

[To be systematically filled by the Project Owner based on the nature of services to be executed and according to the specifications of Point 5.a of Circular No. 003/CAB/PM of 18 April 2008 relating to the respect of rules governing the award, execution and control of public contracts]

Document No. 13:
List of banking establishments and financial bodies
authorised to issue bonds for public contracts

ANNEX 7: EVALUATION GRID

ADMINISTRATIVE DOCUMENTS.

| NO | DESCRIPTION | YES | NO |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| A.1 | Declaration of intention to tender stamped with the tariff in force. | | |
| A.2 | Certified Copy of the Business Registration, not more than three months old. | | |
| A.3 | Certificate of non-bankruptcy established by the Court of 1st instance or the Chamber Commerce, Industry and Trade of the place of residence of the bidder, not more than three (03) months. | | |
| A.4 | Attestation of bank account of the bidder, issued by a first rate-bank approved by the Ministry in charge of Finance or by a foreign bank the first order not more than three months. | | |
| A.5 | Purchase receipt of tender file issued by Njinikom Municipal treasury (100,000) | | |
| A.6 | A bid bond of 1,200 000 FCFA (one million, two hundred thousand FCFA) issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions | | |
| A.7 | An attestation of non-exclusion from Public Contracts issued by the Public contract Regulatory Board (ARMP) | | |
| A.8 | An Attestation signed by the National Social Insurance Fund stating that the bidder has met all his obligations vis a vis the Fund; the attestation should be less than three months old. | | |
| A.9 | A valid Certificate of imposition certified by the chief of tax centre | | |
| A.10 | Business License (photocopy certified by the chief of tax centre, not more than three months). | | |
| A.11 | Certified Copy of a valid taxpayers card, delivered by the chief of tax centre | | |
| A.12 | A Clearance Certificate signed by the chief of tax centre stating that the bidder has met all the statutory declarations in issues of taxes in the current financial year; this certificate should be less than three months old. | | |
| A13 | An Attestation of site visit signed by the Contractor | | |
| A14 | Power of attorney | | |
| A15 | Plan and attestation of localization of the enterprise | | |

| | | | |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | <ul style="list-style-type: none"> ➤ 02 two bricklayers with 3 years professional experience in building construction or similar works. Only(CVs signed by the candidate) ➤ 01 one Carpenters with 3 years professional experience on carpentry or similar works. Only CVs signed by the candidate ➤ 01 One Electrician with 3 years professional experience on Electricity or similar works. (Only CVs signed by the candidate) | | |
| | (ALL Personnels on B 3.3 must be holder of at lestCAPcertificate) | | |
| B.4 | TECHNICAL PROPOSALS | | |
| B.4.2 | Organigram of the project | | |
| B.4.3 | Logical sequence for the execution of the task | | |
| B.4.5 | Quality control method | | |
| B.4.7 | Environmental protection measures | | |
| B.4.8 | Security and safety at the site | | |
| B.4.9 | Duration of execution in respect with the Tender file | | |
| B.5 | LOGISTICS (Equipment put aside for this project) | | |
| B.5.1 | Prove of ownership or rental of a pick-up or other vans | | |
| B.5.2 | Prove of ownership or rental of a dump truck | | |
| B.5.3 | Prove of ownership or rental of a Concrete mixer | | |
| B.5.4 | Prove of ownership or rental of a concrete vibrator | | |
| B.5.5 | Prove of ownership or rental of a Hand compactor | | |
| B.5.6 | Masonry Kit : Wheelbarrows, masonry clamps, masonry harmer 300g, shovel, dig axe, building level, masonry bucket , trowels, etc. | | |
| | Carpentry Kit : carpentry clamps, saws, harmers, etc. | | |
| B.6 | FINANCIAL CAPACITY | | |
| B.6.1 | An attestation of financial capacity (solvency) of the enterprise issued by a 1st class bank located in any area in Cameroon and approved by the Ministry of Finance and respect COBAC conditions. = 25% OF THE PROJECT COST. | | |
| B.7 | Attestation of site visit signed by the Mayor of Njinikom III | | |
| B.8 | Comprehensive report of site visit signed by the company administrator | | |
| B.9 | Special Technical Clauses initialed in all the pages | | |
| B.10 | Special Administrative Clauses completed and initialed in all the pages and last page signed | | |

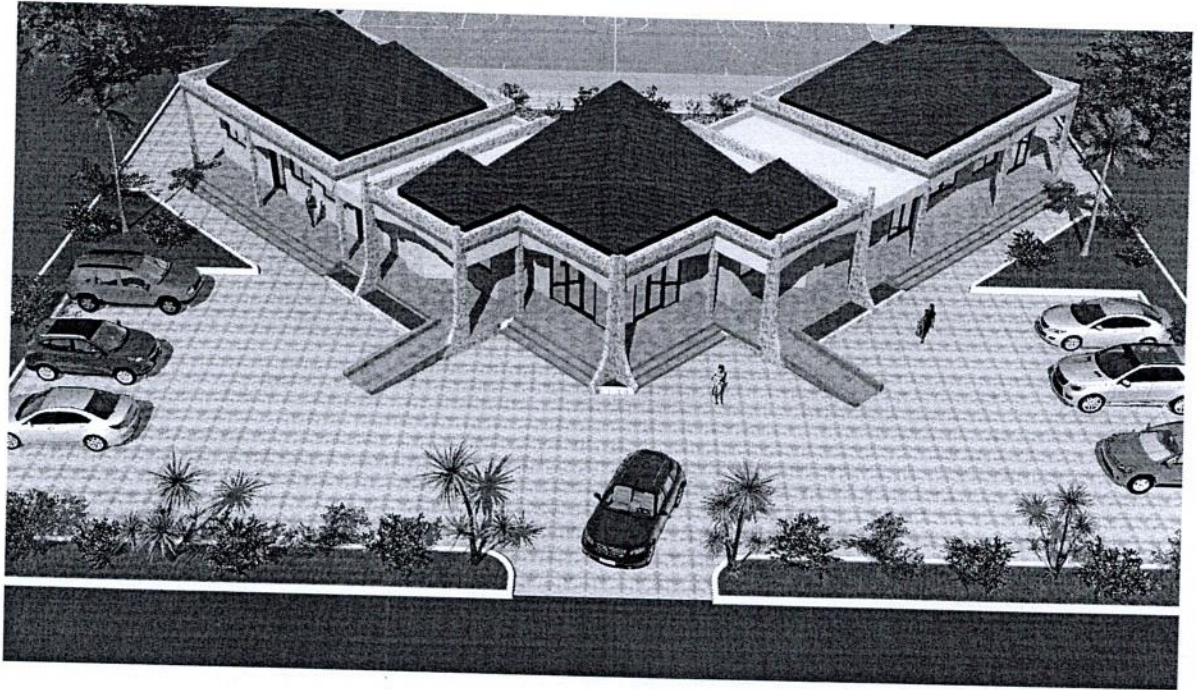
This evaluation will be done in a purely positive way (yes) or negative (no) with an acceptable minimum from at least 75% of the essential criteria taken in account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having satisfied to **100%** of the eliminatory criteria and at least **75%** of the essential criteria.

A. Eliminatory criteria

- 1- ABSENCE OF A BID BON WILL LEAD TO OUTRIGHT ELIMINATION
- 2- Absence or non-conformity of an element in the administrative file;
- 3- Deadline for delivery higher than prescribed;
- 4- False declaration or falsified documents;

PLANS



Phong: *Phong is a management information system*

DELEGATION AUTOMATIQUE

| Code | NATURE DE LA PRESENT PIECE | DESTINATAIRE | B.P. |
|--------------------------------|---------------------------------------------------------|------------------------------------------------------------------|------------|
| Code | NATURE OF PRESENT VOUCHER | ADDRESSEE | P.O Box |
| *** | INFORMATION AUTORISATION CREDIT 05/02/2024 | MINJEC COMMUNE DE NJINIKOM Transferts aux communes | 2 |
| SERVICE | NUMERO DE L'ACTE | IMPUTATION | MONTANT |
| Department | Description of operation | CHARGE | AMOUNT |
| 2004 | AUTORISATION DE DENSEE | Détails : | 60 000 000 |
| 58 26 145 05 641644 464211 541 | | | 60 000 000 |

OPERATION : 5726100356 - CONSTRUCTION DU CENTRE POLYVALENT
D'AUTONOMISATION DES JEUNES NJINIKOM
GESTIONNAIRE : MAIRE
TYPE OPERATION : 523313 - Bâtiments destinés aux centres sociaux, culturels ou de loisirs

DIRECTION GENERALE DU BUDGET
L'AUTORISATION DE DEPENSE DESIGNEE CI-DESSUS VOUS A ETE ATTRIBUEE
POSTE COMPTABLE ASSIGNATAIRE
C549 - Commune de Njinikom

| | | | |
|----------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------|--|
| Compte n° Account n° | | Endossement Name | |
| BORD DE CASSSE CASH VOUCHER | | Agence Branch | |
| C.C.R. | | Ville Town | |
| C POSTAL CHEQUE | | | |
| B BANQUE BAKK | | | |
| H O.H.P. A.O.T. | | | |
| Y ALRA - TIL D'AUTRES REGLEMENTS ? | | NON NO | |
| WILL THERE BE ANY OTHER PAYMENTS ? | | OUI YES | |
| S'il y a un bon cours normal, barrer la case 6 if the operation has been normally executed cross out the space marked 6 | | 1 0 | |
| S'il y a un bon cours annulé, barrer la case 1 if the operation has been cancelled cross out the space marked 1 | | 1 0 | |
| REFERENCE DE LA FACTURE REFERENCE OF INVOICE | | MONTANT AMOUNT | |
| MONTANT LIQUIDE OU ANNULÉ AMOUNT IN CASH OR CANCELED | | MONTANT AMOUNT | |
| Nom de l'autorité accréditée : Name of accredited authority | | Visa comptable désigné : Accountant's stamp L.E. On the Signature | |
| L.E. On the Signature | | L.E. On the Signature | |